



LOS ANGELES COUNTY COMMISSION ON HIV

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EXECUTIVE COMMITTEE MEETING MINUTES

June 23 2014

Approved
12/11/2014

| MEMBERS PRESENT | MEMBERS PRESENT (cont.) | MEMBERS ABSENT | COMM STAFF/ CONSULTANTS |
|---------------------------------------|-------------------------|--------------------------------|----------------------------|
| Michael Johnson, Esq, <i>Co-Chair</i> | Ted Liso | Al Ballesteros, MBA/José Munoz | Jane Nachazel |
| Ricky Rosales, <i>Co-Chair</i> | Mario Pérez, MPH | Fariba Younai, DDS | James Stewart |
| Aaron Fox, MPM | Jill Rotenberg | | Craig Vincent-Jones, MHA |
| Grissel Granados, MSW | Terry Smith, MPA | | |
| Joseph Green | Richard Zaldivar | PUBLIC | |
| AJ King, MPH | | David Kelly, JD, MBA | DHSP STAFF |
| Bradley Land | | | None |

CONTENTS OF COMMITTEE PACKET

1) **Agenda:** Executive Committee Meeting Agenda, 6/23/2014

- CALL TO ORDER:** Mr. Johnson called the meeting to order at 2:15 pm.
- APPROVAL OF AGENDA:**
MOTION #1: Approve the Agenda Order (*Passed by Consensus*).
- APPROVAL OF MEETING MINUTES:**
MOTION #2: Approve the Executive Committee meeting minutes, as presented (*Postponed*).
- PUBLIC COMMENT (Non-Agendized or Follow-Up):** There were no comments.
- COMMITTEE COMMENT (Non-Agendized or Follow-Up):**
 - Mr. Land requested a brief parliamentary training at the next Commission meeting to remind Commission members that the body owns motions once made and discussion starts. Understanding motions need not be perfect when first made will encourage the body to engage in a meatier discussion and framing of the final motion.
 - Mr. Stewart will provide a brief training on the transfer of authority over motions made to the body.
- DIVISION OF HIV/STD PROGRAMS (DHSP) REPORT:**
 - Mr. Pérez noted that at its last meeting PP&A identified six service categories for DHSP consideration to invest the increase in FY 2014 Part A funds. He updated DHSP review of procurement options, contracts, spending and utilization patterns.
 - DHSP will recommend a full spending plan by the first week of July tied to the PP&A recommendation. Several categories are not maximizing their current level of investment so the final plan will likely recommend fewer categories.
 - DHSP had thought it could invest \$650,000 in Residential Services currently funded by HOPWA. HOPWA, however, also received a funding increase so the soonest DHSP could supplant those costs would be the first quarter of FY 2015.
 - Development of a great deal of new information related to oral health includes some investment opportunities.
 - PP&A also discussed biomedical interventions. DHSP is reviewing procurement options to increase PEP/PrEP access points. Sole source would likely spark resistance. Mr. Land suggested support for DHSP in the annual report to the Board.
 - Mr. Pérez said there are now two PEP sites. Ideally, every biomedical intervention site should offer both PEP and PrEP. PrEP could be added to current PEP sites via contract amendments. Establishing new PEP and PrEP sites would also be valuable.

DHSP has a sense of needed staffing patterns. The Ryan White medical outpatient system is positioned for the work because HIV practitioners are knowledgeable in offering a full sexual health intervention including HIV and STD testing.

- Good geographical distribution is also a concern. Some Department of Health Services (DHS) sites may address the need, but system improvements have been slower than expected so some non-profit private Ryan White partners may be better.
- Mr. Vincent-Jones noted the PP&A motion was flexible and did not require added funds for each identified category. The motion also recommended use of Net County Cost for PEP/PrEP. Mr. Land reiterated Commission support for DHSP efforts.
- Mr. Pérez noted the Annual Research Conference was 6/24/2014. Sponsored by CHIPTS with UCLA and planning assistance from DHSP, it seeks to improve response to HIV and increasingly HIV/STD co-infection by aligning local research and needs.
- ➡ The Commission will coordinate with CHIPTS in future to support the Annual Research Conference.

7. CO-CHAIRS' REPORT:

- Mr. Rosales expressed concern about late meeting starts. Mr. Stewart said actual meeting business cannot be addressed until quorum exists, but the body can engage in general discussion.
- Mr. King said agendas are often late so people assume a late meeting start. Meetings that start on time will train people to arrive on time. Mr. Vincent-Jones reported work plans are assisting him to draft agendas in advance.
- He added there is no set policy for cancellations, but meetings are generally cancelled if no quorum exists 30 minutes after the start time. Those present may also choose to continue the meeting and forward any decisions to Executive for approval.
- ➡ All meetings will start on time, regardless of quorum, assuming the agenda is available.
- A. Commission Co-Chair Election:** Mr. Rosales has been nominated for the Co-Chair seat. The election will be 7/10/2014.

8. EXECUTIVE DIRECTOR'S REPORT:

A. Commission 2014 Work Plan:

- Mr. Smith asked about progress by the youth ad hoc group. Ms. Granados replied she, Jason Tran and Terrill Winder are discussing how best to engage youth. They plan a Commission nucleus with outreach to existing groups, e.g., CABs.
- Mr. Rosales asked about development of the youth population-specific guideline. Mr. Vincent-Jones reported the Commission's motion was to develop a plan of action within three months. The population-specific guideline format will be presented shortly for use by various groups including youth. Developing a guideline for a particular group is labor intensive requiring, e.g., a population-specific treatment cascade and literature review.
- Mr. Smith asked about a consultant. Mr. Vincent-Jones said it may be possible next year to engage the Center for Strengthening Youth Prevention Paradigms which presented at the 4/10/2014 Commission meeting.

➡ Ms. Granados said the group on youth will present later on development of a Commission nucleus and outreach plan.

1) Committee Work Plans:

- Mr. Vincent-Jones reported all committees should finalize plans at their next meetings. PP&A's plan is done.
- He noted Mr. Pérez requested a list of topics prior to agendas to facilitate planning. The Commission forwards many requests to DHSP. It is part of DHSP's role to respond, but it is important for the Commission to understand requests for presentations, data and committee staffing in the context of DHSP's overall work load.
- ➡ Mr. Vincent-Jones will do a topics list once work plans are done, probably by the next meeting excepting Executive.

2) Annual Meeting Theme:

- Mr. Vincent-Jones noted possible speakers for the November Annual Meeting include Bernie Branson on testing and Michael Mugavera on the treatment cascade. Monique Tula knows Douglas Brooks, MSW the new Director of the Office of National AIDS Policy and will invite him to visit Los Angeles on his national tour.
- Mr. Land suggested an ACA implementation and capacity theme, but Mr. Vincent-Jones noted Covered California and Medicaid Expansion panels were planned for August so the subject may already be handled.
- Mr. King suggested addressing how social determinants impact the Continuum of HIV Services. Mr. Vincent-Jones said a related focus could be whether the Continuum remains relevant in light of changes to the standards including the impact of social determinants and the new framework.
- Mr. Fox noted other groups are weighing in on changes to Ryan White pending reauthorization. The Commission has a Principles document, but he urged updating it with a new vision that addresses the best overall response to HIV in Los Angeles today including, e.g., HOPWA and the CDC. He suggested disparities as a related theme.
- Mr. Smith suggested acknowledging Los Angeles as a leader while addressing progress towards an AIDS-free generation. Several suggested HIV-free as that addresses reduction of Viral Load and social determinants.
- Mr. Smith noted the American Public Health Association Annual Meeting will be 11/15-19/2014 in New Orleans. Mr. Vincent-Jones said the Commission tries not to conflict, but not as many members attend it as do the USCA.

- ➡ The general theme will be Our Progress Towards an HIV- and/or AIDS-Free Generation. A Theme Work Group of Messrs. Rosales and Smith will finalize theme language.

3) Executive Committee Work Plan: This will be developed at the next meeting.

B. Upcoming Commission Meeting Schedule:

- Mr. Vincent-Jones reported the meeting schedule has changed except for Public Policy. Operations will hold an extended meeting 6/30/2014. There are two meetings in June and July for SBP and PP&A with additional PP&A meetings possible in August and two Commission meetings in July and August.
- He suggested reviewing whether the application's "10 hour minimum commitment" realistically reflects Commission work to candidates. Mr. Zaldivar felt meeting logistics such as starting on time should be addressed before any change.
- Mr. Vincent-Jones replied extra and extended meetings are a separate issue related to work load. That may decline once initial integration work is done, but the new Commission may need more time. It could be reviewed in six months.
- ➡ Ensure current language reflects the possibility of additional work and review work time demands in future.

C. Upcoming Commission Meeting(s) Topics:

- There will be an Asian/Pacific Islander colloquium at the 7/10/2014 Commission meeting at 9:30 am. The population is small, but along with the Native American population has shown notable infection increases. In future, colloquia will likely be scheduled at the end of meetings because they bring in additional people and provide a good meeting end.
- Operations will present Conflict of Interest training at the second July meeting.

D. Commission Meeting Evaluation Plan: The Plan has been developed and will be presented at the next meeting. Evaluations will start after that possibly at the end of the next meeting.

9. STANDING COMMITTEE REPORTS:

A. Operations Committee:

1) Renewal Membership Plan for 2014:

- Mr. Green reported Mr. Vincent-Jones must rewrite the application due to a software update which made the prior form inaccessible. Those who have applied meanwhile will be considered as part of open nominations.
- Commission members whose seats are expiring will be asked whether they will seek renewal. A couple may leave.

B. Planning, Priorities and Allocations (PP&A) Committee:

- 1) Revised FY 2014 Allocations:** PP&A revised the FY 2014 allocations.
- 2) FY 2015 Priority- and Allocation-Setting (P-and-A):** FY 2014 allocations were used as preliminary FY 2015 allocations because no new data will be available in the short term and the time can be better used to address other FY 2015 work.
- 3) Patient Composites:**
 - PP&A initiated discussion of patient composites at its last meeting. Discussion will continue at the next meeting
 - SBP has not completed the new list of service categories for the Continuum, but the theory behind it should be available for review at the next PP&A meeting. The list itself will be done in time for FY 2015 P-and-A.

C. Public Policy Committee:

- Mr. Fox reported Public Policy had not met since the 6/23/2014 Commission meeting, but would meet 6/25/2014.
- Governor Brown has signed the budget including funds for two of the 16 public health programs proposed by the Assembly. The HIV program received \$3 million for Linkage to Care demonstration projects. OA-HIPP also received full wrap-around funding for Covered California and Hepatitis C medications were added to the ADAP formulary.
- The Assembly supported other requests that failed in Conference Committee. The Senate preferred to address an increase to the ADAP income eligibility cap to 500% FPL with a consideration of household size in a policy bill.
- Advocates requested PEP/PrEP funds, but few understood them. Education efforts can prepare for next year's request.
- Mr. Johnson asked if discussions about Ryan White reauthorization address averting a two-tiered system of care. Mr. Fox noted an AIDS Healthcare Foundation (AHF) bill is stalled in the House, but reflects the views of many.
- The Commission's vision will likely differ, but in-depth discussion is needed to update the two-year-old Reauthorization Principles. More people than first thought will likely still receive Ryan White-funded services due to wrap-arounds.
- AB 336 would remove condoms as evidence in prostitution solicitation cases. AHF and a senator sponsored a bill two years ago that later moved to the Assembly. Mr. Fox noted The Center heard from its clients and others that carrying more than three condoms could be cause for arrest. Human Rights Watch also issued a paper on the subject.

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- Significant pushback from law enforcement caused the bill to be designated as requiring two-thirds for passage because it changes evidentiary law. The bill is now being moved with compromise language that erects a barrier for district attorneys to introduce condoms as evidence. The bill is set to be heard 6/24/2014.
- ➡ Return AB 336 to the Legislative Docket with a support position. No vote is needed since the position is the same.

D. Standards and Best Practices (SBP) Committee:

- 1) **Population-Specific Guidelines Format:** The format being developed uses an almost step-by-step approach. SBP chose the approach to make guidelines as easy as possible for people to follow.
- 2) **List of Service Definitions:**
 - Ms. Granados said the Service Definition Work Group began with review of prevention service category definitions and is now beginning review of care definitions. It currently lacks members with a care background.
 - Mr. Vincent-Jones clarified that the new list will not simply be a compilation of prevention and care definitions. The goal is to fully integrate service definitions to inform both PP&A composites and the new Continuum.
 - ➡ Mr. Land, PP&A Co-Chair, joined the Service Definitions Work Group to better coordinate SBP and PP&A work.
- 3) **Wrap-Around Oral Health Coverage/Codes:**
 - Drs. Mark Davis and Fariba Younai are working on procedure codes to identify potential Ryan White wrap-arounds.
 - Mr. Land urged a broader discussion on Ryan White wrap-arounds in light of potential Ryan White reauthorization.

10. CAUCUS REPORTS:

- Mr. Land reported Walt Senterfitt spoke on advocacy at the last Consumer Caucus meeting. The information will inform the Work Plan which addresses the justice paradigm. A Work Plan Work Group was established and is meeting.
- Mr. Vincent-Jones said consumers now need to submit stipend claims to be reimbursed. Only five consumers have done so.
- The Transgender Caucus will co-sponsor a one-day conference the third week in November with the Transgender Provider Network. One track will be for providers and one for consumers. The conference will be annual going forward.
- The Caucus is also developing the Transgender Population-Specific Guidelines, developing resources and information to educate health plans on transgender issues and assessing data.
- Latino Caucus Co-Chairs Lilia Espinoza, PhD and Sergio Avina are working on identifying a new meeting plan. All Latino Commission members are automatically members, but are not required to attend. Others are welcome. Enthusiasm has been poor. For comparison, the Transgender Caucus has just five members, but has a full Work Plan.
- ➡ Messrs. Rosales, Zaldivar and Vincent-Jones will discuss ideas on improving Latino Caucus engagement.

11. NEXT STEPS: There was no additional discussion.

12. ANNOUNCEMENTS:

- Mr. Fox attended the PrEP forum in Boyle Heights. He noted questions and knowledge levels differed from the previous West Hollywood forum. Attendance was diverse though Mr. Zaldivar could not secure experienced women participants.
- Mr. Smith reported the next PrEP forum will be at the Baldwin Hill Crenshaw Plaza, 6/25/2014, 6:30 to 8:30 pm. Other forums are being planned in Long Beach, North Hollywood and possibly Venice. A transgender forum is also planned.
- Red Circle Project will host its annual Pow-Wow at Plummer Park, 6/28/2014, 10:00 am to 6:00 pm. Testing is available.
- Mr. Zaldivar said the Wall Las Memorias is hosting a celebration of 20 years of work with the faith-based community with an ecumenical service and reception on 6/25/2014 at the Emmanuel Presbyterian Church in Highland Park.

13. ADJOURNMENT: The meeting adjourned at 3:45 pm.